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Office Memorandum • UNITED STATES GOVERNMENT

TO : Chief, Operations School

DATE: 28 November 1955
Reports 1

FROM : Assistant Chief for Field Training

SUBJECT: Weekly Activity Report No. 48 [REDACTED]
Period 21 through 23 November 1955

25X1

SIGNIFICANT ITEM:DTR discussed following with AF/OS during his visit on Monday,
21 November 1955:

1. Possibility of ten percent reduction in Agency personnel;
2. Method of reviewing promotions for personnel within zone of consideration for promotion;
3. [REDACTED]
4. Career Service Programs of AF/OS and D/AF/OS;
5. Possible assignment language instructor to Operations School/
[REDACTED]
6. Writing firm schedule of courses for calendar year 56 for all Action subjects as a method of reducing tutorials;
7. Progress in creation of evaluation process for Operations Course.

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OTHER ACTIVITIES:Office of the AF/OS

1. Staff Conference was held by AF/OS on Tuesday, 22 November.
2. The [REDACTED]
doctors, [REDACTED] paid a courtesy
visit to AF/OS on Wednesday, 23 November.

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Visitors from Headquarters

1. [] TSS [] was present 22-23 November to continue testing of the TSS []

2. [] TSS [] was present 21-23 November on TDY to assist with the clerical work of TSS [] Since TSS has not been able to secure the full time services of a girl for TSS [] it is planned to send secretaries [] for three days each week. This is a temporary measure and recruitment program for a secretary [] will continue.

3. [] RQM/OIS, was present 23 November to confer with the Operational Support Committee and other staff members of the Operations Course.

Courses, General

1. Operations Familiarization Course. The second week of OFC #1 was completed satisfactorily. The students have been enthusiastic about most of the practical work exercises and the program of instruction in general.

One incident involving two students occurred in a nearby city during the running of [] A complete report is being prepared.

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Support Units

[Redacted]

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The Model Shop completed [Redacted]
and tilt chart board and Vu-Graph stand for the Arena.

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The Film Section showed the following to OFC during the week:
"Surveillance" and "The Thief."

One tape recording was made in support of OFC.

An inventory and change of custodian for TS material was
effected in the Library. (See Report No. 45, page 5.)

2. TSS. [Redacted] in anticipation of the transfer of a
quantity of supplies from TSS/[Redacted] carried out discussions with
the [Redacted] No storage difficulties are foreseen.

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[Redacted]

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PERSONNEL NOTES:

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Social and Recreational

[Redacted]

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TDY

1. [] on 21 November from
[] to assume training duties with TSS []

[]

3. [] returned from TDY 22 November.

4. [] taking the third week
of the CSR Course.

5. [] is on a TDY training mission.

6. [] is on a TDY training mission.

7. Five staff members of [] Course are TDY on a
training mission.

Leave

1. A/AF/OS was on Annual Leave 22-23 November.

2. [] is still convalescing.

3. [] is on LWOP and is expected to return
to duty about 15 December.

4. [] while he is on a duty status, is still
under the care of a doctor []

5. [] is on Annual Leave for the period 21-23
November.

6. [] was on Sick Leave 22 November.

7. [] as on Annual Leave throughout the week.

8. [] on Annual Leave on 23 November.

9. [] was on Annual Leave on 23 November.

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Other

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[Redacted]

are attending OFC.

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[Redacted]

GAC:jrg

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